



ACT
Government



Register for the Services Industry Scheme now

Dear Business Owner

ACT Leave has been visiting businesses in the ACT to talk about the introduction of portable long service leave for the services industry.

As you may know, the Services Industry Scheme is expanding its coverage from 1 January 2027 to the industries of:

- hairdressing and beauty services
- accommodation and food services, including hospitality services.

Registration is compulsory for all eligible employers.

Portable long service leave is an important worker entitlement. It allows eligible workers to earn long service leave even if they change employers within the same covered industry in the ACT.

Business owners also benefit, as portable long service leave helps retain experienced workers in the industry and contributes to a positive workplace culture.

A copy of the employer information brochure and the postcard for workers provided during our visit are also available on our website actleave.act.gov.au.

Kind regards
ACT Leave

Who is covered under the Services Industry Scheme?

Employers in the ACT will be covered under the Services Industry Scheme if their business operates for the predominant purpose of providing hairdressing and beauty services, or accommodation and food services, including hospitality services.

Workers are covered if they perform services work for an eligible employer.

Visit the Services Industry page on our website for the full list of services covered.

How is the scheme funded?

Portable long service leave for workers in the services industry is funded by a levy payable to ACT Leave.

The current levy rate is set at 1.07%.

As an employer, you will need to record service for your eligible employees by submitting quarterly returns. Your first quarterly return will be due on 30 April 2027.

The levy payable is calculated by applying the levy rate to the gross ordinary wages recorded on the quarterly return.

What do I need to do next?

ACT Leave is here to help you prepare for the new scheme, and registering early lets us provide you with personalised support. We can guide you through the registration process and ensure you understand your obligations before you commence in the Services Industry Scheme.

Register your business now, and you won't need to do anything more until 1 January 2027.

Take 5 minutes and complete the simple registration form provided to you alongside this letter, or head to our website actleave.act.gov.au and complete the form online.

We also encourage you to display the enclosed A4 flyer in a visible area of your workplace to help your employees learn about the new Services Industry Scheme.

Need assistance with registering?

Visit our website to book an appointment with a member of our team to help you through the process and answer any of your questions, or call us directly on 02 6247 3900 to speak to a client service representative. We're here to help!

To learn more about the new scheme, visit actleave.act.gov.au

